

# CENTRAL YORKSHIRE SCOUT COUNTY

## RISK ASSESSMENT FOR RESIDENTIAL VISITS

### ACCOMMODATION:

Name of District/Group: .....

Name of person completing/updating Risk Assessment: .....

Date of Assessment/Update: .....

The aim of a generic risk assessment is to provide general information on the type of hazards adults and members (as well as others who may be involved) are exposed to.

The list given is by no means an exhaustive one. Hazards which are not listed but are specific to your visit should be recorded on the blank assessment form.

Hazard Observed	Risks Before Control Measures Implemented	Control Measures	Risk Rating if Controls Implemented	Control Measures to be implemented and by whom (name and date)
<p>Fire</p> <p>Slips, trips and falls</p> <p>Electrocution</p> <p>Abduction/ personal safety</p> <p>Entrapment or entanglement in machinery or equipment</p> <p>Use of hot equipment – burns, scolds etc</p>	<p>Substantial</p>	<p>Pre-visit to be carried out or prior knowledge of accommodation should be secured.</p> <p>To be made aware of emergency and security procedures immediately upon arrival, including fire escape routes and exits (fire evacuation practice may be appropriate).</p> <p>Leaders to confirm all exit routes are clear and escape doors operate on arrival and at regular intervals throughout the stay and that fire fighting equipment is in good condition.</p> <p>To be made aware of out of bounds areas on arrival and ground rules to be adhered to.</p> <p>If windows do not have restrictors fitted; to be made aware of safety and security dangers of opening windows.</p> <p>Electrical equipment used by all to be visually inspected prior to use and taken out of service or brought to the attention of the proprietor if faulty.</p> <p>Not to use or interfere with mechanical equipment unless provided for their use and specific information and instruction has been given. The equipment must be inspected prior to each use.</p>	<p>Moderate</p>	

Hazard Observed	Risks Before Control Measures Implemented	Control Measures	Risk Rating if Controls Implemented	Control Measures to be implemented and by whom (name and date)
		<p>Young members not to leave rooms once they have been checked in for the evening.</p> <p>Young members to be instructed not to open room doors to anyone unless they know who is there.</p> <p>Leaders to patrol areas where young members are sleeping after final check in until all are settled.</p> <p>Young members not to congregate on stairs at hostel.</p> <p>Young members not to run around building, informed of this upon arrival.</p> <p>No young members to sleep down stairs in the building.</p> <p>Young members only to access dining room under Leader supervision.</p> <p>Young members only to access equipment stores under supervision.</p>		

## District/Group Identified Risks for Accommodation:-

Hazard Observed	Risks Before Control Measures Implemented	Control Measures	Risk Rating if Controls Implemented	Control Measures to be implemented and by whom (name and date)

<b>Adults informed of risk assessment via all of the following means:</b>	<ol style="list-style-type: none"> <li>1. Urgent announcement (if deemed necessary) to young members and/or Leaders</li> <li>2. In pack taken on visit</li> <li>3. Copy of this RA to all adults for insertion in their RA Handbooks</li> <li>4. Copy of RA on notice boards and wherever else appropriate</li> </ol>		
<b>Leaders to report newly-identified hazards at post visit meeting</b>			
<b>Date of next assessment:</b>			
<b>Assessment frequency:</b>			
Date:		Signed:	