

CENTRAL YORKSHIRE SCOUT COUNTY

RISK ASSESSMENT FOR RESIDENTIAL VISITS

RISK ASSESSMENT FOR: AIR TRAVEL

NAME OF DISTRICT/GROUP:

NAME OF PERSON COMPLETING RISK ASSESSMENT/UPDATE:

DATE OF RISK ASSESSMENT/UPDATE:



The aim of a generic risk assessment is to provide general information on the type of hazards adults and young members (as well as others who may be involved) are exposed to.

The list given is by no means an exhaustive one. Hazards which are not listed but are specific to your visit should be recorded on the blank assessment form.

IF AFTER YOU HAVE IMPLEMENTED ALL THE CONTROL MEASURES AND YOUR 'RISK RATING AFTER' IS STILL SUBSTANTIAL OR ABOVE, PLEASE CONSULT THE ACC ACTIVITIES BEFORE VISIT IS UNDERTAKEN.

Air Travel

RISK CALCULATOR

Likelihood 	<i>Unlikely</i>	<i>Possible</i>	<i>Likely</i>
Consequence 			
<i>Slightly harmful</i>	Trivial	Acceptable	Moderate
<i>Harmful</i>	Acceptable	Moderate	Substantial
<i>Extremely harmful</i>	Moderate	Substantial	Unacceptable

RISK CONTROL TABLE

Risk Level	Control
Trivial and Acceptable	No action required – keep note that risk has been identified as trivial in case it is brought up in a civil claim
Moderate	If it is reasonably practicable to undertake some action to reduce the level of risk this should be done. If the risk is moderate because the consequences are extremely harmful it is unlikely that there can be any further reduction without significant effort. Ensure there is a suitable system in place. Continue to monitor.
Substantial and Unacceptable	Action must be taken to remove or reduce the risk. If action cannot reduce or remove the level of risk the activity should not be undertaken. If this level arises as the result of a Decision Making assessment the activity should cease immediately.

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Hazard Observed	Who may be harmed?	Risks Rating Before	Control Measures	Risk Rating After	Control Measures to be implemented and by whom (name, date & signature)
<p>Injury as a result of road traffic accident</p> <p>Contact with moving vehicles</p>	<p>Young members, Leaders and other adult helpers</p>	<p>Substantial</p>	<p><u>Airport/Terminal Area</u></p> <p>Adults/children aware of vehicle movements in drop off/pick up zones and car park areas.</p> <p>Safe location for embarkation/disembarkation from vehicles.</p> <p>Disembark in small groups instead of one long stream</p> <p>Appropriate supervision across car park/road. Use of airport trolleys as necessary. No person to ride on trolleys.</p>	<p>Moderate</p>	
<p>Moving and handling of heavy/bulky suitcases etc</p> <p>Entrapment in machinery</p>	<p>Young members, Leaders and other adult helpers</p>	<p>Substantial</p>	<p>Adults/young members reminded not to touch moving conveyor belts or carousels.</p> <p>Adult member to be located near emergency stop button.</p>	<p>Moderate</p>	
<p>Lost/abduction</p>	<p>Young members</p>	<p>Substantial</p>	<p>Young members to be made aware of meeting points and times of embarkation for aircraft. Meeting point to be permanently staffed.</p>	<p>Acceptable</p>	

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Hazard Observed	Who may be harmed?	Risks Rating Before	Control Measures	Risk Rating After	Control Measures to be implemented and by whom (name, date & signature)
			<p>Young members given clearly identified areas in which to stay.</p> <p>Adults to patrol areas young members are in.</p> <p>Young members to be in groups, minimum of pairs.</p> <p>Where possible, adults to be positioned where they can see toilet entrances and exits to avoid possible abduction.</p> <p>Head counts to be taken prior to aircraft embarkation.</p> <p>Young members reminded about keeping money/valuables out of sight.</p>		
Aircraft accident/depression or emergency landing etc	Young members, Leaders and other adult helpers	Substantial	<p><u>Whilst in Aircraft</u></p> <p>All persons to read safety briefing card and pay attention to safety demonstration by cabin crew. Care to be taken whilst ascending/descending aircraft steps making proper use of handrails.</p>	Moderate	
Slips, trips and falls	YM, Leaders and adults	Substantial	All persons to remain seated with seat belts fastened unless requiring toilet facilities etc.	Moderate	

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Hazard Observed	Who may be harmed?	Risks Rating Before	Control Measures	Risk Rating After	Control Measures to be implemented and by whom (name, date & signature)
Deep vein thrombosis	YM, Leaders and other adult helpers	Substantial	All persons to regularly exercise legs and feet to encourage blood flow. On long haul flights it may be advantageous to walk along the cabin at regular intervals when seat belt sign is not illuminated.	Moderate	
Hot drinks/food etc	YM, Leaders and other adult helpers	Substantial	Care to be taken whilst cabin crew are serving hot produce	Moderate	
Interference with aircraft equipment/ systems	Young members, Leaders and other	Substantial	No person to interfere with aircraft safety equipment or systems. All mobile telephones, lap tops etc to be switched off prior to boarding and not switched on until disembarked. No smoking by any person whilst in or around the aircraft.	Moderate	

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School/Centre Identified Risks for Air Travel:-

Hazard Observed	Risks Before Control Measures Implemented	Control Measures	Risk Rating if Controls Implemented	Control Measures to be implemented and by whom (name and date)

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Events / Circumstances that could increase risk:
<ul style="list-style-type: none"> ◆ Attendance of other parties of youngsters ◆ Large numbers of people at the venue

Other appropriate risk assessments to consider are: -

Please ensure the following people have been informed of the risk assessment by the most appropriate means:	<input type="checkbox"/> All Adults <input type="checkbox"/> Parents <input type="checkbox"/> Home Contact <input type="checkbox"/> Young Members	
Have adults been instructed to report newly identified hazards at post visit meeting?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Details of newly identified hazards.
Assessment frequency:	Prior, during and after any visits	
Assessment Dates:		
Date:	Signed:	

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