



# Emergency Procedures

**CONFIDENTIAL – TO LEADERS ONLY**

Information for the visit to \_\_\_\_\_

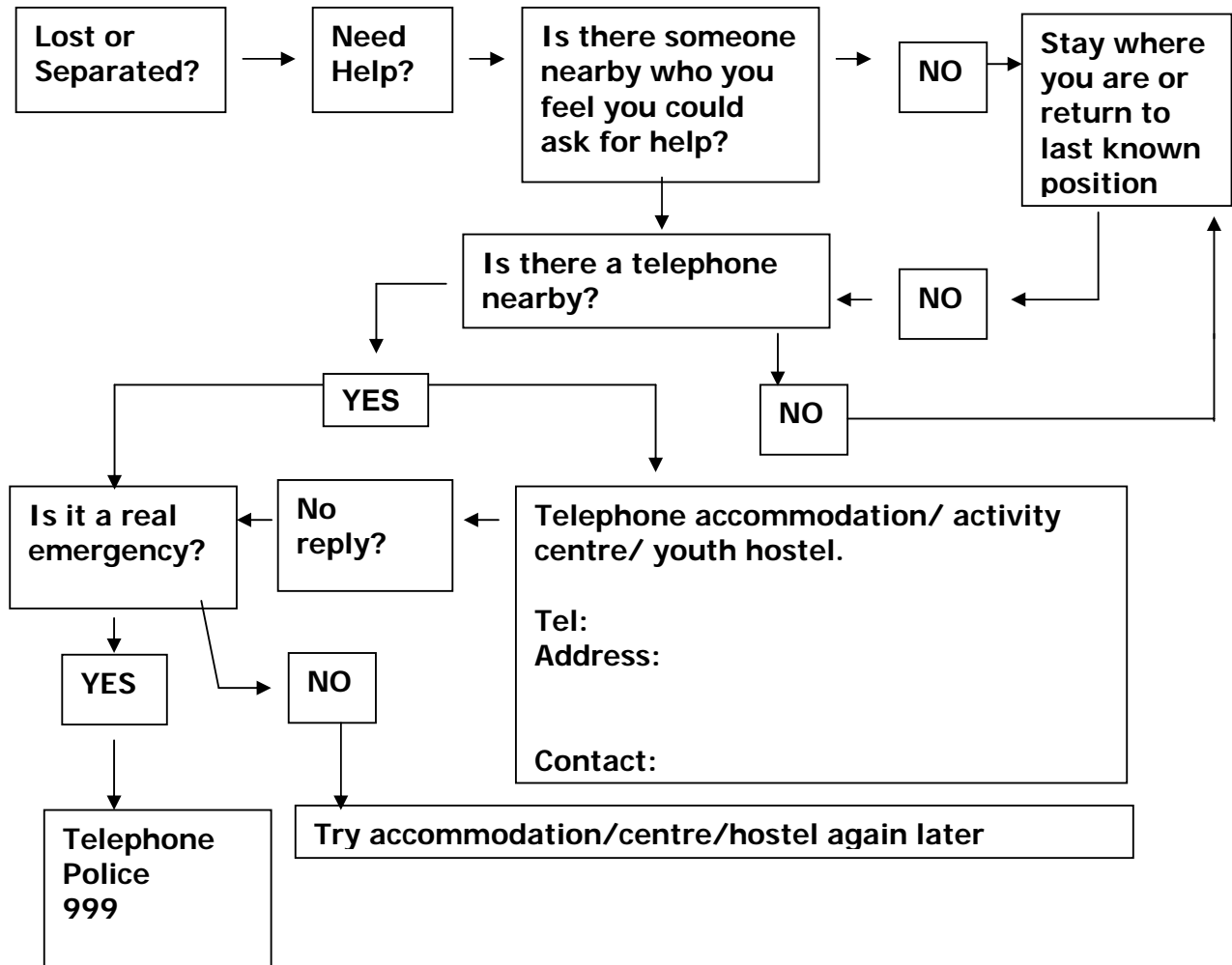
on \_\_\_\_\_

|   |                                      |  |
|---|--------------------------------------|--|
| Who will take charge in an emergency?                                     | Group Leader                         |  |
| Who are the Group contact people?<br>Daytime tel:<br><br>Evening tel:     |                                      |  |
| Insert the telephone numbers for the local emergency services             | Police<br>Fire<br>Ambulance<br>Other |  |
| Who has the list of names and addresses of group participants             |                                      |  |
| If the visit is abroad what is the local British Embassy/Consulate number |                                      |  |
| County Commissioner<br><br>Field Development Officer                      |                                      |  |

# Emergency Card

This card must be distributed to every member of the party undertaking an appropriate activity. It can be copied onto card and laminated, if possible, to make it waterproof.

The content of the card can be altered to suit the environment and the children involved



*Note – The Party Leader must ensure that suitable instructions are given in the event that anyone becomes lost or separated from the group in an area that is not populated (e.g. on a field trip or a mountain trek)*