

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	Central Yorkshire Bramhope Campsite	Date of risk assessment	05/08/2021	Name of who undertook this risk assessment	John Smallwood	COVID-19 readiness level/transition	YELLOW
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This risk assessment has been developed in anticipation of groups returning to Scouting at YELLOW level following July 2021 guidelines. It also defines broad principles to be adopted when groups from outside Scouting attend who may have their own organisations guidelines.

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</p>	<p><i>Young people, Leaders, Visitors?</i></p>	<p>Controls – Ways of making the activity safer by removing or reducing the risk from it. <i>For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i></p>	<p>Keep checking throughout the activity in case you need to change it..or even stop it! This is a great place to add comments which will be used as part of the review.</p>
		<p>It's important to remember that we're still in the middle of the pandemic and we all have the duty to make sure we're following the letter and spirit of the guidance. Although there is no longer a legal requirement for many things, as Scouts, with a duty of care to others and to young people, we recommend and expect the application of good hygiene and covid-safe approaches to all our meetings, events, activities and residential experiences.</p>	
<p>Overarching Concepts</p>	<p>All</p>	<ol style="list-style-type: none"> 1. Any person showing any of the major COVID symptoms should not attend site: Persistent cough, high temperature, change to sense of taste and/or smell 2. At all times be aware and consider the basic COVID control concepts: Hands - wash or sanitise hands regularly. Face - Avoid touching face unnecessarily and wear a face covering when indoors or when social distancing cannot be maintained. Space - ensure 2m separation where possible Ventilation- outdoor is best. If indoors, maximise ventilation i.e. open windows and doors where possible. 	

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		<ol style="list-style-type: none"> The number of people on site and in buildings will at all times be governed by the Government's latest guidance along with any further controls in force as defined by The Scouts HQ. Any external groups (e.g. schools) will be responsible for the management of the buildings according to their particular guidelines regarding bubbles etc. NHS Posters detailing washing hands, social distancing and usage of face coverings shall be displayed at entry points to buildings and other locations as appropriate. Fixed Hand Sanitisers will be installed at appropriate points throughout the buildings Wherever reference is made to sanitiser, a product with minimum of 60% alcohol is required. 	
Coming to and leaving site/Car Park Areas Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	All	<ol style="list-style-type: none"> Advise against vehicle sharing unless sharing with members of the same household. Everyone is required to wash/sanitise their hands whenever entering or leaving the site. Everyone to maintain social distancing when accessing and leaving site – keeping 2m apart. Hugging and Handshakes not allowed. 	
Social Distancing on site Maintaining social distance: higher risk of infection spread if social distancing not maintained.	All Moderate risk area	<ol style="list-style-type: none"> The key objective is to maintain social distancing on site wherever possible. This applies to all Scouting groups. External groups may be working in bubbles which may change this requirement. Everyone should remain at least two metres apart whilst on site wherever reasonably practical whether indoors or outside. Where it is not possible a face covering must be worn if applicable according to guidelines. Place barrier tape and/or rope to block off any no go areas Under normal circumstances everyone must follow all site social distancing rules. All buildings shall have a maximum capacity of 15 persons when being used by Scouts. Other organisations working with "bubble" arrangements may be different. Face coverings should be worn when moving about the building as applicable. When working at "desks" social distancing of 2m should be planned. 	
General Hygiene: - Hand washing - Sanitation Facilities	All	<ol style="list-style-type: none"> Regular hand washing to be undertaken throughout the day. Avoid Greetings: Avoid physical greetings (hand shaking etc). Avoid Skin Contact: Avoid touching eyes, nose and mouth. 	<ol style="list-style-type: none"> Keep comprehensive records of attendees so that Track and Trace can be used

Bramhope Campsite & Activity Centre - Including Building Usage when at Yellow

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<p>- Toilets Failure to reduce transmission through contact with contaminated surfaces by not keeping the workplace clean.</p>	<p>HIGH RISK AREA</p>	<ol style="list-style-type: none"> 4. Practice respiratory hygiene: This means covering your mouth and nose with your bent elbow or tissue when you cough or sneeze. Then dispose of the used tissue immediately. 5. Everyone must use hand sanitiser when entering and leaving the site. 6. Wash and/or sanitise hands before and after using the site W/C facilities. 7. Avoid contact with frequently touched surfaces where possible e.g.: <ul style="list-style-type: none"> - Opening doors with feet/elbows. - Using tissue to switch off taps or contact surfaces. 8. No reusable towels/nail brushes/face cloths permitted on the site. 9. Everyone instructed in good personal hygiene practice. 	<p>efficiently should a suspected case of Covid-19 occur.</p> <ol style="list-style-type: none"> 2. Provide sanitising stations throughout the site. 3. Display NHS QR Code
<p>Toilet Areas: Failure to maintain compliance with social distancing and surface transmission prevention in the common areas resulting in increased risk of transmission.</p>	<p>All HIGH RISK AREA</p>	<ol style="list-style-type: none"> 1. Limits will be set on the number of persons allowed to access the facilities. Details of these will be posted outside the facility. 2. All windows and doors must be kept open when toilets are in use. 3. Regular cleaning and sanitising of the facilities is required. This will be responsibility of site users 4. Sanitise hands before entering the facilities 5. Hand wash after every use of the toilet. 6. The use of showers will be limited, look out for details. 7. Avoid contact with frequently touched surfaces where possible e.g.: <ul style="list-style-type: none"> • Opening doors with feet/elbows or paper towels. • Using tissue to switch off taps or contact surfaces. 	<ol style="list-style-type: none"> 1. Managers to liaise with users to ensure that the welfare arrangements are being suitably managed signs in place, soap provision etc.). 4. Provide hand sanitiser (minimum 60% alcohol based) to augment hand washing.
<p>Cleaning the Facilities:</p> <ul style="list-style-type: none"> - General Cleaning - Hand washing - Sanitation Facilities - Toilets <p>Failure to reduce transmission through contact with contaminated surfaces by not Keeping the site and environs clean</p>	<p>All Moderate risk area</p>	<ol style="list-style-type: none"> 1. Standard cleaning products will be used as part of the enhanced cleaning programme. 2. Antiseptic wipes may be used for interim cleaning. 3. Everyone is required to maintain their allocated area in a clean and hygienic manner. 4. Everyone will dispose of rubbish in appropriate manner. This Should normally be in site rubbish bins, 5. Contaminated (or suspected) rubbish should be double bagged to ensure separation. 6. Gloves, aprons and face covering to be worn whilst dealing with contaminated waste 	<ol style="list-style-type: none"> 1. Managers to introduce sanitisation and cleaning programme for appropriate parts of the site to include key touch points & areas such as: <ul style="list-style-type: none"> - Door handles - Door push plates - Light switches - First aid kit containers - W/C handles - Taps - Soap dispensers - W/Cs 2. Site staff will be provided with personal sanitiser and sanitising wipes.

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<p>Accidents, Security and Other Incidents</p> <p>Failure to manage appropriately/ attempting to maintain social distancing during accidents and incidents.</p>	<p>All HIGH RISK AREA</p>	<ol style="list-style-type: none"> 1. Ambulance to be called in a serious emergency. 2. If possible you should wear a face covering, a plastic apron and disposable gloves before starting. You should also ask the injured person to wear a face covering if possible (bear in mind that for some people this will not be possible or appropriate). 3. If resuscitation is required or there is difficulty breathing e.g. asthma, choking or the person has a facial injury you should consider the following: <ol style="list-style-type: none"> a. If the person has breathing difficulties or a facial injury you should not ask them to wear a face covering. b. If the person requires resuscitation then you should deliver this in accordance with the current government advice and using the techniques learnt in your first aid training. I c. Government guidance for first responders recommends chest compressions only for adults, but in children mouth to mouth with compressions is more likely to be required and so a face shield should be used where possible. The decision as to how to respond should be based on assessing the risks in each specific situation. 4. For all other cases: <ol style="list-style-type: none"> a. Encourage the injured person to also wear a face covering or covering with due consideration to the situation and the age and level of distress of the individual affected. b. Deliver first aid in accordance with your training. 5. You should keep your face covering on until the injured person is either handed over to the ambulance service or to a parent or guardian. Face coverings, gloves, etc. should be bagged but can be disposed of in domestic waste. Bodily fluids can be cleaned up with disposable wipes and cleaned down with domestic cleaning products. Dispose of any cloths used for cleaning. 6. Following treatment ensure you follow appropriate hygiene requirements i.e. wash hands, if not possible use generous amounts of sanitiser. 7. Ensure you keep records as normal but also record anyone who has had to break social distancing. If the injured person subsequently tests positive for COVID 19 then track and trace will ask the first aider to self-isolate 8. In an emergency, for example a fire or accident There is no need to stay 2m apart if it would be unsafe. A dynamic risk assessment will allow a decision to be made as to the best course of action balancing the urgency of the situation with the risk from COVID. 	<ol style="list-style-type: none"> 1. Emergency plans including contact details should be kept up to date. This may mean collecting contact details on arrival. 2. Consideration must also be given to potential delays in emergency services response, due to the rural location. 3. If anyone develops symptoms of COVID-19 or is observed to be displaying symptoms they should be removed from the site 4. Include the outside of first aid kit cases as part of the regular sanitisation procedures.
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<p>Indoor working and events</p>	<p>All HIGH RISK AREA</p>	<ol style="list-style-type: none"> 1. Indoor working carries the highest risk of transmission. Wherever possible, work should be carried outside in an open environment. 2. As many doors and windows as possible should be opened to maximise airflow. This should include inner doors to kitchens and kitchen outside doors along with other building entrances. This will include at least two of the French Doors in the John Briggs Centre 3. Social distancing of 2m minimum should always be practiced. 4. Face coverings should be worn when moving about the buildings by adults and those over 11. 5. When working at "desks" social distancing of 2m should be planned. 6. Where 2m separation cannot be practiced e.g. for heavy lifting, volunteers should work side by side or back to back. If this is not possible then an assessment of whether the task can be undertaken by a different method should be made. 7. Where tables are used they should be regularly wiped down. 	
<p>Sleeping Arrangements Higher risk of infection spread when groups use dormitory accommodation.</p>	<p>All Moderate risk area</p>	<ol style="list-style-type: none"> 1. Reference should be made to official guidance regarding this aspect of a residential event. N.B. this may vary between organisations. 2. The number and consistency of group members may be stipulated. 3. Ventilation of any sleeping space must be maximised to ensure that as greater flow of fresh air is possible is circulated throughout sleep time. This will usually involve opening as many windows and doors as possible. 4. Consideration should be given about security at night when people are sleeping and a sensible balance struck. 5. External groups may be working in bubbles which may influence how this aspect of COVID risk control is organised. 6. It is advised that all visiting groups (Scouting & others) should produce their own COVID Risk Assessment for this residential element. 	
<p>Refreshments & Food</p>	<p>All Moderate Risk Area</p>	<ol style="list-style-type: none"> 1. All users may use the catering facilities provided but they take full responsible for the management and cleaning of the facilities. It is advised that they should produce their own COVID Risk Assessment for this catering element. 2. Kitchen doors should be fully opened along with other inner doors. 3. Similarly, all external doors must be opened. 4. Consider which doors may need to be closed for security and fire purposes especially at night while people are sleeping. 5. The larger "hall" areas area may be used for the purpose of eating food etc. 6. When sat at tables eating, masks are not required but masks should normally be worn when moving about unless other arrangements apply. 	

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Review:

This risk assessment is for a the site to continue to be open at COVID Readiness Yellow alert level. Additionally, a review will be undertaken whenever Government or Scout HQ guidance changes

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General Safe systems for use during the COVID-19 Pandemic

NOTE: These guidance notes will be updated whenever Government and Scouting advice changes

The points below are provided to help keep everyone visiting site safe during the Covid-19 pandemic. They are based on Government and Scouting recommendations, which may change frequently: www.gov.uk/coronavirus, www.scouts.org.uk/coronavirus

We will endeavour to update our guidance in line with current Government and Scouting recommendations.

Although Government guidelines remove the legal need for precautions, we continue to appreciate the need for care to continue to be exercised.

It is a condition of your attendance on site that you agree to follow this guidance.

Key Considerations:

- **Everyone must protect themselves always remembering the wellbeing of others on site as appropriate.**
- Do not attend the site if you are unwell/displaying symptoms
- If someone in your household is self-isolating consider whether it is wise to attend - **IT USUALLY IS NOT!**
- Do not shake hands with any other person at the site. Avoid **ALL** physical contact.
- All hand sanitiser used on site must be an alcohol-based hand sanitiser containing at least 60% alcohol
- Wash or sanitise your hands thoroughly for at least 20 seconds, ASAP after arrival and frequently - particularly during activities, before and after using toilet and when preparing food.
- Wherever possible use soap and warm water when washing hands.
- In any situation when soap and water are not available hand sanitiser may be used.
- Avoid touching your eyes, nose, and mouth at all times.

Arrival at Site:

- Sanitise hands immediately on arrival at site. Where facilities to wash hands are not available, hand sanitiser should be used.
- Do not enter site if you are feeling unwell or displaying symptoms of Covid-19 e.g. high temperature/cough/breathing difficulties/loss or change in sense of taste or smell.
- Observe site social distancing measures as soon as you arrive on site (parking area onwards).

During Time on Site:

- Maintain social distancing at all times.
- If for any reason social distancing cannot be followed for longer periods a face covering must be used
- A face covering must be used when moving about indoors
- Avoid skin-to-skin and face-to-face contact.
- Campers should avoid entering buildings wherever possible.
- When using toilets remember to obey hygiene guidelines

When Leaving Site:

- Deposit any rubbish into site bins
- Before leaving site use an alcohol-based hand sanitiser that contains at least 60% alcohol if more convenient.

The contents of this risk assessment and the resulting Safe System of Work should be shared as appropriate to its contents.

Version 1 Dated 05/08/2021