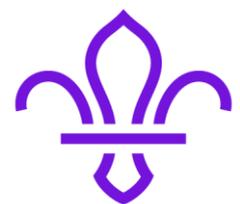




Chair of Fundraising Committee

Central Yorkshire Scouts

Information Pack



Scouts
Central Yorkshire

Central Yorkshire Scouts

The Chair of Fundraising is a senior volunteer leadership role within our charity, responsible for generating funds to support development across Central Yorkshire Scouts. This includes our two activity centres (Bramhope and Aldwark), eight districts, and over 100 groups!

Central Yorkshire currently has 7,455 young members supported by 2,511 adult volunteers, for a total of 9,966 members across Leeds and Wakefield. We've grown for 14 consecutive years, with a total revenue of £411,900 and a core budget of £70,000. We are currently in the final year of an externally funded development project, looking to secure funding to extend it and secure support for our groups, bouncing back from the impacts of Covid-19.

About the Role

Thank you for your interest in the role of Chair of our Fundraising Committee.

We're the biggest youth movement and mixed movement in the UK, helping over 460,000 young people play their part, speak up and stand out; with 7,500 young members within Central Yorkshire. We're now two years into our new strategy, with a new brand and the most ambitious social impact campaign we've run. We also remain one of the best known and most trusted charities in the UK.

We're Scouts and everyone's welcome here. But for this challenging role, we are looking for someone who isn't afraid to ask the big questions, take a close look at our numbers and help even more young people gain skills for life.

You'll play a key role in the effective governance and development of our charity. Ensuring we have the funds for development and the relationships to generate them is a must if we are going to meet our ambitious targets. You'll provide strategic oversight of our fundraising and be a member of our Board as a Trustee.

To help you decide whether you're the right person for the role, we want to give you as much information as possible, including the context of the role and the kind of work you could be involved with. The role is voluntary but expenses will be reimbursed in accordance with our volunteer expenses policy.

As Chair of the Fundraising Committee, you will play an important role in strategically guiding the Board to meet its obligation to provide sufficient funding for our members across Leeds and Wakefield.

The Chair of Fundraising will oversee the charity's fundraising in line with good practice, in accordance with our constitution, and in compliance with legal requirements. You will also report to the Board of Trustees at regular intervals, providing strategic oversight of our fundraising.

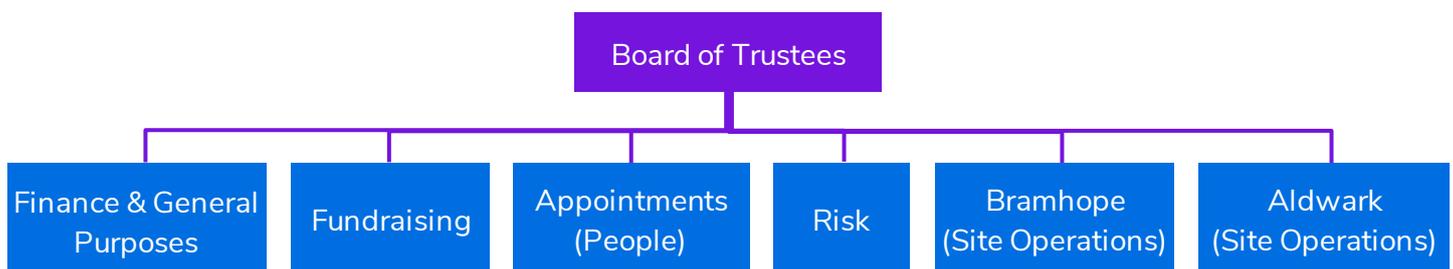
Our local Scout groups and districts are individual charities in their own right and responsible for their own finances.

Thank you for considering this role and we welcome your application.

David Grindrod, Chair of the Board of Trustees

The Board of Trustees

There are currently six committees that report directly to the Board, one of which is the Fundraising Committee. This role includes joining the Board and Chairing the Fundraising Committee.



Role Details

Appointed by:	Board of Trustees, via a search process responsible to the Appointments Advisory Committee. Successful candidate will be co-opted to the Board as a Trustee.
Responsible to:	Chair of the Board of Trustees
Responsible for:	Members of the Fundraising Committee
Main Contacts	Chair of the Board, Officers of the Board, Trustees, County Commissioner, Members of the Fundraising Committee, Deputy County Commissioner for Development, County Development Team, District Fundraising Committees/Groups, Bramhope & Aldwark (County Centres) Chairs/Managers, Opposite Numbers across the North East Region, Funders within the local community, Strategic Funding Team at UK Scouts, Local Councils and Councillors, Other key relationships within the County
Key tasks	<p>Along with the general responsibilities of a trustee, duties of the Chair of Fundraising include:</p> <ul style="list-style-type: none"> • Being assured that the fundraising infrastructure of the organisation meet its present and future needs. • Chairing the Fundraising Committee in line with the terms of reference and reporting back to the Board. • Ensuring that appropriate fundraising strategy, procedures, and controls are in place. • Ensuring reporting and communications are prepared in the form required by funders, and that positive relationships are maintained with current and potential funders. • Keeping the Board informed about its duties and responsibilities regarding fundraising, including meeting terms of funders. • Leading the fundraising strategy of the organisation. • Sitting on appraisal, recruitment panels as required. • Liaising with any paid staff and volunteers about fundraising. • Leading on recruitment to the Fundraising Committee, ensuring it has a membership fit to deliver the fundraising strategy of the Charity. • Coach, mentor and guide members of the Fundraising Committee, by setting objectives for their work, holding regular one-to-one meetings and reviews.
Requirements	<p>Complete training (Getting Started; Safety; Safeguarding; GDPR; Trustee Induction).</p> <p>Be eligible for charity Trustee status.</p> <p>Play an active part as a member of the wider Board of Trustees, attending around five meetings per year, as well as any development sessions.</p>
Time commitment	<p>The Chair of Fundraising will be expected to devote such time as is necessary for the proper performance of their role. For this role, the appointed candidate should expect to spend the equivalent of a two days a month (this may include some weekends) on Central Yorkshire Scouts' work after the induction phase. This is based on preparation for and attendance at:</p> <ul style="list-style-type: none"> • Scheduled formal Board meetings (5 in each year) • Scheduled Fundraising Committee meetings (6 in each year) • Attendance at the Annual General Meeting, this is held in September. • Activity outwith formal meetings to develop and oversee the charity's fundraising.
Terms of appointment	Appointments are typically for an initial three-year term, with the possibility of a further term of three years subject to a satisfactory appraisal and Council approval.
Expenses	In common with other registered charities, there is no remuneration directly associated with membership of the Board, although we can reimburse fully for all reasonable and properly documented expenses incurred in performing duties.

About you

Person Specification:

Excellent writing, presentational and intra-personal skills.	Essential
Be able to commit to Central Yorkshire Scouts' plan and vision.	Essential
Be an effective communicator with the capacity to work in a collaborative manner.	Essential
Have unquestioned integrity, good humour, and intellectual versatility.	Essential
Proven ability to build strong relationships with, and influence, internal and external stakeholders at all levels.	Essential
Have the ability to consider and constructively challenge the charity's performance, strategy and objectives.	Desirable
Have a breadth of vision and a good grasp of governance/charity governance, alongside an eye for detail.	Desirable
Bring experience of organisational transition and change management.	Desirable
Knowledge and experience of current fundraising practices relevant to voluntary/charitable organisations.	Desirable
Previous experience of the charity sector and of chairing a Committee in an organisation of similar scale and complexity.	Desirable
Have a track record of achievement in complex or changing environments.	Desirable
Highly developed networking and influencing skills that result in positive outcomes.	Desirable
Experience of producing powerful and compelling fundraising proposals and reports.	Desirable

Standards

- Members of the Board of Trustees are expected to conduct themselves in accordance with acceptable standards of behaviour in public life, embracing selflessness, integrity, objectivity, accountability, openness, honesty and leadership (the Nolan Principles).
- Candidates should not have been disqualified from acting as trustees, and will be asked to confirm in writing that this is the case. Candidates will be asked to consider and declare any existing or potential conflicts of interests.
- As Central Yorkshire Scouts is a charity, Trustees will be collectively responsible for ensuring that the Board of Trustees exercises efficient and effective use of the resources of the organisation for the furtherance of its charitable purposes.
- Members will also ensure the Board maintains our long-term viability, safeguard its assets, and that proper mechanisms exist to ensure financial control and for the prevention of fraud

How to apply

Appointment process

To register your interest, please submit your curriculum vitae (CV) with any Non-Executive, Trustee or Governor experience. Please also include your preferred contact details, which will be used with discretion.

We ask for names and contact details of two referees, who will not be approached until the final stages and not without prior permission from candidates.

Please email your application to office@cyccscouts.org.uk by midday **Friday 30th October 2020**.

All applications will be acknowledged promptly, please check spam filters to ensure no communication is lost.

Indicative timeline

- Expressions of interest received by 30 October 2020
- Shortlisted individuals notified w/c 16 November 2020
- Interview with Search Panel w/c 23 November 2020 or 30 November 2020
- Appointment formally ratified January 2021

Please diarise these dates accordingly

Queries and Further information

For an informal and confidential telephone or videocall conversation about the role, please contact Adam Turner, Adam.Turner@cyccscouts.org.uk (number available via email)

About the Scouts

We're Scouts and everyone's welcome here. All genders, races and backgrounds. Every week we give almost half a million people aged 6-25 the skills they need for school, college, university, the job interview, the important speech, the tricky challenge and the big dreams: the skills they need for life.

At a time when communities are becoming more divided, we bring people together. When many young people are struggling to find purpose and belonging, Scouts helps them develop skills, confidence and a sense of hope. We inspire positive futures and help young people find their place in the world by developing the character, employability and practical skills they need to succeed.

'Scouts made me a do-er and a give it a go-er. Made me question and listen and have a wide-open mind. Scouts made me take a deep breath and speak up. Made me think on my feet, made me see the big picture, made me ignore the butterflies and go for it. Scouts made me get back up and try again. Made me think about what's next, and plan for it. Made me jump in, get muddy, give back and get set.'



What do Scouts do?

Scouts take part in a wide range of activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and zorbing. As a Scout you can learn survival skills, first aid, computer programming or even how to fly a plane. There's something for everyone. It's a great way to have fun, make friends, get outdoors, express your creativity and experience the wider world.

What do volunteers do?

Helping young people develop skills for life is only possible thanks to our team of adult volunteers, who support Scouts in a wide range of roles from working directly with young people, to helping manage a local community-based Group, to being a charity Trustee. We help volunteers get the most out of their experiences

at Scouts by providing opportunities for adventure, training, fun and friendship.

Our award-winning training scheme for volunteers means that adults get as much from Scouts as young people. Our approach focuses on what you want to get out of volunteering with Scouts, while respecting how much time you can offer. Over 90% of Scout volunteers say that their skills and experiences have been useful in their work or personal life.

Our strategic plan

By 2023 we will have prepared more young people with skills for life, supported by amazing leaders who deliver an inspiring programme. We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities.

Society is changing. In often fragmented communities, the pressures and expectations on young people are increasing. The future is uncertain. Scouts has never been so important in helping young people prepare for the future, developing the skills they need to succeed in a changing world. Each week almost half a million young people enjoy fun, friendship and outdoor adventure. They develop a sense of optimism and strong values as well as the leadership and team working skills that are more valuable today than ever.

Our movement achieves remarkable things. Our previous plan inspired new sections to start in an additional 834 areas of deprivation. We help over 460,000 young people (with the highest number of girls in our history) get the best start in life.

Now we want to go further. Skills for Life is a strategy that supports and empowers our volunteers who are the people that make Scouts a reality. It's a strategy to bring communities together and contribute towards a better society. But most of all, it's a strategy for young people. They deserve the best skills, the best support, and the best possible futures.

'I believe that Scouts empowers young people. It gives them skills to achieve the remarkable, and opportunities to develop a deeper understanding of the rapidly changing world.'

Tim Kidd, UK Chief Commissioner

Skills for Life

Our plan to prepare better futures 2018-2023

Our vision

By 2023 we will have prepared more young people with skills for life, supported by amazing leaders who deliver an inspiring programme. We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities.

Our mission

Scouting actively engages and supports young people in their personal development, empowering them to make a positive contribution to society.

Our values

We act with care, respect, integrity, cooperation, exploring our own and others' beliefs.

Our goals

We will achieve the following goals against our four objectives:

Growth

- 50k more young people
- 10k more Section Leaders
- 5k more Young Leaders

Inclusivity

- The demographic of adult volunteers reflects society
- In 500 more areas of deprivation

Youth Shaped

- 250k young people shape their Scouting each year
- 50% young people achieve top awards

Community Impact

- 250k young people making a positive impact in their local communities each year
- 50% young people achieve top awards

Our three pillars of work

To meet these objectives, we will focus on three pillars of work:

Programme	People	Perception
A fun, enjoyable, high quality programme consistently delivered and supported by simple (digital) tools.	More, well trained, better supported and motivated adult volunteers, and more young people from diverse backgrounds.	Scouting is understood, more visible, trusted, respected and widely seen as playing a key role in society today.

Our values

Integrity

We say what we mean and when we make a promise, we keep it.

Respect

We listen to others, explore our differences and work to find common ground.

Care

Scouts are friends to all and think of others before themselves.

Belief

We believe passionately in improving the lives and life chances of young people and helping them explore and develop their beliefs and attitudes.

Cooperation

Scouting is about teamwork. We believe that when we work together, we achieve more than we can on our own.

Our key policies

All members follow our key policies, available online (<http://scouts.org.uk/about-us/key-policies>). The policies cover:

Safeguarding; Equal Opportunities; Religion; Safety; Vetting; Development; Data Protection and Privacy

Did you know?

- 9 out of 10 parents think their children would benefit from learning skills for life
- 83% of parents think Scouts helps young people develop skills for life
- 9 out of 10 UK adults think Scouts develop empathy
- 9 out of 10 UK adults think Scouts develop active listening skills
- 11 of the 12 people to walk on the moon were Scouts.
- Scouts have stood on the summit of Everest and at the South Pole.
- Scouts are public spirited – all our leaders are volunteers and nearly half (47%) volunteer outside of Scouts too.
- Over 160,000 adult volunteers in Scouting learn new skills, make new friends and make a positive impact in their communities.
- We offer over 200 activities from abseiling and coding to drama and water-zorbing.
- Over a quarter of UK Scouting's membership is female.

